

# Accounts Receivable Module



## Cash receipts, debit/credit adjustments, ATB

Don't want customers to go over their credit limit? Our Accounts Receivable (AR) module automatically rejects new bookings that will take an account over its limit by integrating receipts with billing and service bookings information.

AR covers cash receipts posting, bank deposit lists and debit/credit adjustments posting and ATB Aged Trial Balance Review. The software helps debtor clerks by adding reminders for debtor payment follow up, **generates PDF payment demand letters and sends email or SMS payment reminder messages**. Credit review for accounts over their credit limit can be set to auto-apply credit hold status or auto release on payment receipt.

It supports multi-branch, multi-company automated inter-ledger journal generation and split payments across multiple accounts from one payment. All in all, **it makes it easier to follow-up debtor payments and reduce average days outstanding!**



## Key benefits

- Facilitates debtor management
- Enables auto-credit limit hold
- Improves customer communications
- Shares staff chase-up notes
- Automates dunning letters
- Helps reduce days outstanding \$
- Improves cash flow

## Main features...



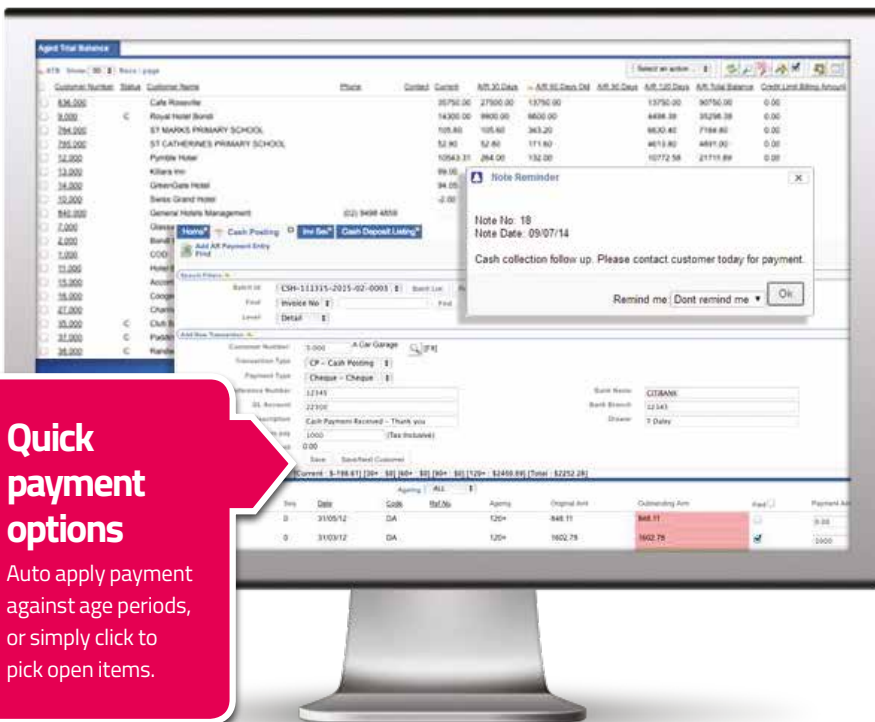
## Additional features...



- Cash receipts entry and posting
  - Pay by invoice or age group
  - Split multi-account payments
  - Write off small balances
  - Allocate auto-inter-ledgers
  - View bank deposit list
- AR adjustments (DR/CR) posting
  - User defined GL journal accts
- Review open items or balances
- ATB Aged Trial Balance Review
  - Sort by aged amount O/S
  - Review against CR limit
  - Merge PDF dunning letter
  - Make account notes. Send email/SMS
  - Set follow-up reminder notes
  - Auto-apply CR HOLD status
- Credit review facility
  - Filter accounts near credit limit
  - Multi-select apply credit hold
  - Review held account payments
  - Generate follow-up letters, emails or SMS payment requests or reminders

### Quick payment options

Auto apply payment against age periods, or simply click to pick open items.



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